

Goodwyn Institutional Review Board, Ltd.
INVESTIGATOR / RESEARCH SITE APPLICATION
New Recruitment Materials /Methods

Sponsor:

Protocol Number:

Principal Investigator:

This form may be used by individual investigators or by the Sponsors/CRO/SMO for submitting materials common to a group of investigators.

If you need additional space to respond to a question, please use another sheet.

Describe the new recruitment materials and procedures.

Materials: (All recruitment material must be submitted for review and approval by the IRB prior to distribution, posting, publication, or broadcasting.)

1. New recruitment tool(s):

If selected, please check all that apply:

- Advertisement(s):** flyers, posters, newspaper, radio*, TV*, bulletin boards, and the internet/world wide web
- Collateral Marketing Material:** brochures, direct mail pieces datasheets, white papers, web page / presentations*
- Phone/Screening Script**
- Recruitment/Referral Letter**
- Other(describe):**

Attach copy of any advertising or promotional material that will be used.

**The IRB must review the produced version. We recommend submission of the written script first, followed by the produced version that has incorporated the IRB's feedback.*

2. New patient referral method:

If selected, please answer below.

2a. New Referral Patients

Patients will be referred by:

- Referring Physicians
- Calling center/centralized screening center/recruitment database/other

2b. Plan

- a. Describe the referral plan, including who will approach the identified potential subjects and how they will be approached. Be specific.
- b. Do you intend to preserve the information for future use?
 Yes No
- c. When will consent be obtained in relation to the start of screening procedures?
- d. Do you inquire (of the referring physician/organization) about compliance with privacy protection requirements? Yes No
- e. Will a waiver of authorization be required?
 Yes No **Please see: Application for Waiver**

Signature

Date:

Sponsor/CRO/SMO representative OR Primary Investigator

Printed name:

Phone #:

Fax #:

Completed forms should be sent to:
Goodwyn Institutional Review Board, Ltd.
9380 Main Street
Cincinnati, OH 45242
Fax: 513-793-2800 or 513-793-4800